

## Refund Policy

Please see <http://catalog.tesc.edu> for course policies and regulations as they pertain to withdrawals and refunds.

### WITHDRAWAL TUITION REFUND SCHEDULE

Tuition refunds for course withdrawals will be processed within two weeks after the withdrawal request is received in the Office of the Registrar. The registration fee and late fee are not refundable. There are no refunds for Comprehensive Tuition students.

No refunds will be given to students registering for TECEP® examinations. Return any textbooks and video-tapes/audiotapes to MBS Direct, not to the College. Please refer to MBS Direct policies and procedures regarding materials returns.

Withdrawal requests must be postmarked, e-mailed or fax dated according to the following schedule for the corresponding tuition refund.

### REFUND AND TRANSFER POLICY

- ▶ Withdrawals before the first day of the term = 100 percent tuition refund minus the \$10 administrative withdrawal fee
- ▶ Withdrawals between the first and the seventh day of the term = 75 percent tuition refund
- ▶ Withdrawals between the eighth and 14th day of the term = 50 percent tuition refund
- ▶ Withdrawals between the 15th and 21st day of the term = 25 percent tuition refund
- ▶ Withdrawals after the 21st day of the term = No refund

Transfers from one course to another within **the same term are permitted before the start date of the term.** Transfers from one term to another are not permitted.

All tuition and fees listed in this brochure were approved on June 5, 2009, by the Board of Trustees of Thomas Edison State College and are effective July 1, 2009. Tuition and fees are subject to change.

Note: If the student's degree program requires a course not offered by Thomas Edison State College, then he/she may need to take that course at another institution. If so, the student would be responsible for any and all costs incurred at that institution.

## Services for Nonenrolled Students

Credit Banking<sup>\*\*\*</sup>, a service available to students who wish to consolidate college-level work documented elsewhere into a Thomas Edison State College transcript, is available for a fee of \$438 (for 1 to 60 credits), \$655 (for 61 to 120 credits).

Nonenrolled students may also take Thomas Edison State College courses (\$345 per credit attempted); TECEP® examinations (\$165 per credit attempted) and Prior Learning Assessment (PLA) (\$345 per credit attempted).

*\*\*\*Enrolled students do not pay Credit Banking fees.*

## Financing and Payments

College policy requires that all students are responsible for charges incurred at the time any service is rendered and in accord with the fee schedule in force at that time. Bills are payable at the time the service is performed. All outstanding balances must be paid before a student may graduate. This policy applies to both new and re-enrolling students.

The College accepts payment through a variety of methods including payment by American Express, Discover, MasterCard and VISA credit cards. Certain students may qualify for financial aid. For information, please call (609) 633-9658 or visit the College Web site at [www.tesc.edu](http://www.tesc.edu).

## Registration Costs for Professional Certificate Programs

Thomas Edison State College offers noncredit professional certificates that have separate fees that vary considerably depending on the course subject and program length.

For an accurate list of professional certificate programs and registration costs, visit the College Web site at [www.tesc.edu](http://www.tesc.edu).

# Guide to Tuition and Fees

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# Tuition and Fees

## for Undergraduate Degree-Seeking Students

Tuition is payment for all costs directly associated with the academic delivery of a Thomas Edison State College education to registered students.

Fees are designated as payment for administrative services associated with other activities in support of the educational process and for materials used by students for courses and other activities undertaken by them.

At Thomas Edison State College, we offer one annual tuition plan, the Comprehensive Tuition Plan, for students who want access to all components of the tuition package. For those students who have determined that their particular situation is one where only components of the Comprehensive Tuition Plan are required, we offer the Enrolled Options Plan. For additional information or specific guidance, please call the College at (888) 442-8372.

## Comprehensive Tuition Plan

The Comprehensive Tuition Plan allows students to pay one convenient tuition each year they are enrolled and allows a student to attempt a maximum of 36 credits of Thomas Edison State College courses (Guided Study, online courses and e-Pack® courses) as well as TECEP® examinations and Prior Learning Assessment (PLA). The maximum of 36 credits will include all credits registered for, even if a student later withdraws; for example, if a student registers for 12 credits but withdraws from a 3-credit course, the student will have used 12 credits of the 36 credits, leaving a balance of 24 credits.

This tuition plan covers all administrative costs associated with a Thomas Edison State College education, except the Graduation Fee, Course Extension Fee, TECEP® Rescheduling Fee, Transcript Fee, Late Course Registration Fee, Took Final Exam After Term End Fee and textbooks. Students may take up to 12 credits per term for a maximum of 36 course credits per year. All audiotapes and videotapes associated with various courses are also covered in this tuition plan although a refundable deposit is required of students ordering materials from MBS Direct, the College's textbook supplier. (See the College's *Registration Bulletin* for details or go to <http://direct.mbsbooks.com/tesc.htm>.)

Annual Enrollment Tuition	First Year	Subsequent Years
New Jersey Residents♦	\$4,695	\$3,910
Out of State Residents	\$6,720	\$5,845

Note: International students cannot use the Comprehensive Tuition Plan.

For students requiring only specific services...

## Enrolled Options Plan

Some students may not require the full complement of credit-earning options and student services covered under the Comprehensive Tuition Plan. For those students who want or need only to choose certain components of the plan, the College offers the Enrolled Options Plan. With this approach an enrolled student is required to pay the Annual Enrollment Tuition and the Technology Services Fee. Payment of this tuition component entitles the student to a full year of College services including academic advisement and program planning. The student may then choose what College credit-earning methods are required and will be charged for each option as outlined in the Enrolled Options Plan chart.

Annual Enrollment Tuition	First Year	Subsequent Years
New Jersey Residents♦	\$1,390	\$1,215
Out of State Residents	\$2,520	\$2,180
International	\$3,440	\$2,960

Course Tuition (per credit attempted)		
New Jersey Residents	\$136	
Out of State Residents	\$180	
International Students	\$180	
Nonenrolled Students**	\$345	

TECEP® Examinations (per credit attempted)		
New Jersey Residents	\$83	
Out of State Residents	\$83	
International Students	\$83	
Nonenrolled Students**	\$165	

Prior Learning Assessment (PLA) Tuition (per credit attempted)		Practicum Tuition
New Jersey Residents	\$136	\$136
Out of State Residents	\$180	\$180
International Students	\$180	\$180
Nonenrolled Students**	\$345	n/a

### Thomas Edison State College Ranked "Best Buy" in Higher Education

The Bachelor of Science in Business Administration and the Bachelor of Arts degree programs in psychology, social sciences and sociology at Thomas Edison State College were ranked among the best buys in the country for online regionally accredited undergraduate degrees, according to a national survey conducted by GetEducated.com. To view the complete rankings, visit [www.geteducated.com](http://www.geteducated.com).



## Miscellaneous Fees

All students are subject to the following miscellaneous fees.

Application Fee	\$75
Course Registration Fee*** (per semester)	\$45
Technology Services Fee***	\$103
Graduation Fee (paid the year of graduation)	\$247
Late Fee for Annual Enrollment	\$55
Enrollment Extension Fee*	\$200
Returned Check Fee	\$35
Transcript Fee	\$5
TECEP® Rescheduling Fee	\$20
Course Extension Fee	\$160
Late Course Registration Fee	\$130
Leave of Absence Fee	\$55

♦ Regardless of residence, full-time active duty military personnel pay New Jersey residency tuition and fees.

\* To be used by those students whose anniversary date occurs up to three months prior to their anticipated graduation date. The anniversary date may be extended up to three months at a cost of \$200 per month. Students who anticipate a delay of longer than three months must remit the full Annual Enrollment Tuition.

\*\*Includes all students not enrolled under either the Comprehensive Tuition Plan or the Enrolled Options Plan.

\*\*\* Does not apply to students enrolled under the Comprehensive Tuition Plan.

## Special Tuition Schedules

### Nursing Tuition and Fees

Tuition (per credit attempted)	
BSN New Jersey Residents	\$328
BSN Out of State Residents	\$386
TECEP® BSN	\$165
MSN	\$479

Fees	
Application	\$75
BSN Credential Review Fee	\$300

### Military Programs Tuition and Fees

Includes Military Degree Completion Program (MDCP)

Tuition (per credit attempted)	
Tuition	\$230
TECEP®	\$165

Fees	
Application	\$75

### Graduate Programs Tuition and Fees

Includes all non-nursing graduate degree and certificate programs

Tuition (per credit attempted)	
Tuition	\$479

Fees	
Application	\$75
Graduation Fee	\$247